

PESTICIDE APPLICATOR LICENSE AND CHARTER INFORMATION

LICENSING:

Each separate office offering application of pesticides for a fee must have at least one license for each category of service. This is typically the owner and/or supervisor of technicians. License exam applicants must qualify by one of three (3) ways:

1. Have two years verifiable working experience under a licensee in that category.
2. Possess a four-year college degree with a major in a related field, or
3. Hold a similar license in another state.

Candidates for the Agricultural Ground Equipment are waived of these requirements. Those seeking a Consultant License must qualify by degree.

License exams are given four (4) times a year January, April, July, and October. The exams are given in the Nashville office only. Applications are due by the 10th of the month preceding the exam, any applications post marked after the 10th will not be accepted. Detailed instructions are listed on the application form. The exam fee is \$150.00 per category for initial or re-examination. The specimen lab is open prior to the exams, but not on the days of the exams. License exams are given in two (2) parts. The morning session is a multiple-choice “written” exam. If it is passed the examinee returns in the afternoon for the identification of specimens specific to that category.

Both parts must be passed and an examinee who passes the first part but fails the second will be required to repeat both parts upon re-examination. The Consultant and some Special categories are non-tested categories but require an appearance before the Pest Control Board. Applicants who fail to appear to take the exam will not receive a refund. Applications will not be “held over” for another exam period.

License Categories	Corresponding Certification
AGE, FUS	C01
HLT, HRI	C03
AQW	C05
WEC	C06
WDO, GRC, FUM, BDC	C07

Passing the exam entitles you to apply for a license. The Pesticide Registration and License Issuance section will instruct you on the fees to be paid. Please contact Jace Burch (615) 837-5187, Alcyon Andrews at (615) 837-5511, or Loretta Johnson at (615) 837-5513.

CHARTER:

Before you apply for your charter, you must show proof of a \$5,000.00 surety bond, and an insurance policy with coverage of \$50,000.00 for a single claim of damage to a person or property, \$100,000.00 for any one incident causing damage to a person or property, and \$300,000.00 for the term of the policy. Your charter is invalid if you lose your insurance or bond.

Each business (separate location) offering the application of pesticides for a fee must hold a pest control charter. Each chartered location must have at least one licensee in each category of service offered. Applications for a charter are available from the Department and will list all requirements.

The registration for non-clerical employees (solicitors and technicians) is to be submitted within ten (10) days of their employment. Solicitor’s cards must be carried while the employee is on duty, but are the property of the company and must be returned to the Department upon their termination. Certification cards are the property of the technician and must not be held by the employer.

List all non-clerical, non-licensed personnel. Follow their Social Security Number with either a "T" for technician or "S" for solicitor. (Example: 999-99-9999-T). You must report personnel changes to the Pest Control Section. Send in a list of new employees along with the registration fee within 10 business days of hire date. *Certification cards are the property of the individual and should not be confiscated upon termination.*

Subtotal From Page 1
\$ _____

Print or type. Attach additional sheets if necessary.

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| 1. | _____ | \$ _____ |
| | name | soc sec number |
| | _____ | |
| | home address | city/state/zip |
| 2. | _____ | \$ _____ |
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| | home address | city/state/zip |
| 3. | _____ | \$ _____ |
| | name | soc sec number |
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| | home address | city/state/zip |
| 4. | _____ | \$ _____ |
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| | name | soc sec number |
| | _____ | |
| | home address | city/state/zip |
| 8. | _____ | \$ _____ |
| | name | soc sec number |
| | _____ | |
| | home address | city/state/zip |

Total \$ _____

signature and title

If you are applying for a charter, you must include proof of your insurance and bond. Make checks payable to *Tennessee Department of Agriculture*. Return to the address shown on the letterhead, attention "Pest Control Section."